



GOVERNMENT OF ASSAM

**ASSAM HEALTH INFRASTRUCTURE DEVELOPMENT & MANAGEMENT SOCIETY (AHIDMS)
4th Floor, Nayantara Supermarket, Sixmile, Guwahati-781022**

No. 642311

**ENGAGEMENT OF CONTRACTUAL POSITIONS FOR PROJECT MANAGEMENT UNIT
(PMU)/PROJECT IMPLEMENTATION UNIT (PIU) UNDER JICA ASSISTED ASSAM
HEALTH SYSTEM STRENGTHENING PROJECT**

- A. Assam Health System Strengthening Project is a Japan International Cooperation Agency (JICA) funded Project under Assam Health Infrastructure Development & Management Society (AHIDMS), Medical Education & Research Department, Govt. of Assam. It is an important project in the health sector of Assam as the project aims to improve access to public medical services and quality medical services to rural residents, through the improvement of secondary and tertiary medical institutions which are core medical centers.
- B. The project is under execution by forming Project Management Unit (PMU) and Project Implementation Units (PIU) at different functions as per defined structure. PIU will also be setup at the targeted Medical College & Hospitals. The main responsibilities of the PIU's are to formulate implementation and annual plans for the project, management and monitoring of progress, annual evaluation of the achievement based on the plan and reporting to PMU on regular basis. The PIU will also be responsible to coordinate and collaborate across tertiary, secondary and primary level's medical institutions in order to establish Universal Health Coverage (UHC) model, which is the goal of the project.
- C. In order to fulfil above requirements, a Walk-in Interview will be held in the office of the Assam Health Infrastructure Development and Management Society (AHIDMS) at the address given above, for recruitment of the following positions on purely temporary basis as per the schedule mentioned below.

Sl no	Name of the position	Place of vacancy	Date of interview	Time of interview	Reporting time
1	Biomedical Engineer (1)	PMU, Guwahati	14.05.2025	11.00 am onwards	10.00 am
2	Health Management Specialist (1)	PMU, Guwahati	14.05.2025	2.00 pm onwards	1.30 pm
3	Admin Assistant (1)	PMU, Guwahati	15.05.2025	11.00 am onwards	10.00 am
4	M&E/MIS Specialist (7 nos)	1. Assam Medical College Hospital, Dibrugarh 2. Diphu Medical College Hospital	16.05.2025	11.00 am onwards	10.00 am

		3. FAA Medical College Hospital, Barpeta 4. Gauhati Medical College, Guwahati 5. Lakhimpur Medical College Hospital 6. Tezpur Medical College Hospital 7. Silchar Medical College Hospital			
5.	Project Engineer (7 nos)	1. Diphu Medical College Hospital 2. FAA Medical College Hospital, Barpeta 3. Gauhati Medical College, Guwahati 4. Jorhat Medical College & Hospital 5. Lakhimpur Medical College Hospital 6. Tezpur Medical College Hospital 7. Silchar Medical College Hospital	17.05.2025	11.00 am onwards	10.00 am

Interested eligible Candidates who are citizen of India as defined under the Constitution of India and fulfill the eligibility norms of educational qualification, experience, age etc. may Walk-In accordingly along with **the filled in application form with all the original certificates/documents relating to qualification, experience, age, identity proof, latest salary certificate, two passport size colored photographs etc. and also a set of self-attested copies of the same.** The required qualification & experience in brief, age for the positions are mentioned below.

The candidates are requested to register their candidature through the link <https://forms.gle/amrRaw18s2wxt9Fh8>. The link will be active till 12.00 pm of 13.05.2025. The candidates who register through the link will be eligible for the interview after verification of their original documents and filled in application form. No candidates will be allowed to enter the venue after 11.00 am.

Sl no	Position (Nos.)	Essential Qualification, Experience	Remuneration	Age limit
1.	Biomedical Engineer (1)	<p>B.Tech / M.Tech in Bio Medical engineering from any of the recognized board or University.</p> <p>Experience</p> <ul style="list-style-type: none"> • A minimum of 10 years' relevant work experience in medical equipment planning and design. • Should have experience of working as medical equipment expert for at least 3 multi-specialty hospital projects. • Should be well-versed with medical equipment specifications and the procurement procedures. • Should be conversant with MS office (Word, Excel etc.) to evaluate procurement bids, put up proposal for procurement etc. and also manage schedule of procurement and update status for generating MIS time to time. • Experience of working in the North East will be preferred. • Experience of working in the externally aided project will be preferred. • Strong communication skills in English, Hindi and Local Language. 	Rs. 90,000 – 1,20,000/-	Upto 50 years
2.	Health Management Specialist (1)	<ul style="list-style-type: none"> • MD/MBBS/MBA in Public Health Management/ Master in Public Health from recognized institute or university. • Minimum of 7 years of professional work experience at the national/state levels in planning, programming, implementation monitoring and evaluation of technical 	Rs. 90,000 – 1,20,000/-	Upto 60 years

Sl no	Position (Nos.)	Essential Qualification, Experience	Remuneration	Age limit
		<p>cooperation programs related to Health. Professional work experience in a managerial position, or a technical expert position in managing/ assessing health infrastructure at state/ national level will be an asset.</p> <ul style="list-style-type: none"> • Should have experience in planning and conducting medical health services related training for various programmes. • Should have experience in functionality assessment of hospital/ diagnostic equipment. • Should have extensive experience in emerging technology in health care management. • Experience of working in Government programmes/ projects or externally aided projects preferred. • Familiar with MS office and Internet. • Strong communication skills in English, Hindi and Local Language. 		
3.	Admin Assistant (1)	<ul style="list-style-type: none"> • Graduate in any stream from a recognized Institute or University • Minimum 3 years of relevant post qualification experience in Office Administrative/ File Management/ Office Asset Management/ Office Correspondence with Government Projects. • Candidates working in similar capacity in Government projects/PSU/Externally aided projects will be given preference • Exceptional degree of integrity, judgement and tact in handling the most sensitive, diverse and confidential material. • Must be computer literate and should have 	Rs. 30,000/- - Rs 35,000/-	Upto 35 years

Sl no	Position (Nos.)	Essential Qualification, Experience	Remuneration	Age limit
		<p>knowledge in MS-Office, Internet, e-mail etc.</p> <ul style="list-style-type: none"> Strong communication skills in English, Hindi and Local Language. 		
4.	*M&E / MIS Specialist (7 nos)	<ul style="list-style-type: none"> The candidate should possess atleast MCA or B.E./B. Tech in Computer Science/Information Technology from a recognized University/Institution. The candidate must have at least three (3) years of post-qualification experience in management of IT & MIS activities in any Externally Aided Project (e.g. World Bank, JICA, ADB etc.) or Public/ Private sector organization. Experience in designing, executing at least One LAN/WAN/Data Centre project is preferable. Knowledge of Routing, Switching, and Security is desirable. Prepare reports, presentations, MIS reporting. Evaluate emerging technologies and solutions for fitment in the network for optimising cost/efficiencies. Support in development of IT platforms and applications. Support in conducting various training activities. Maintenance support, trouble shooting IT issues and providing assistance to medical colleges Experience of working in the North East with govt aided project will be preferred. Strong communication skills in English, 	Rs. 35,000/- to 50,000/-	Upto 40 years

Sl no	Position (Nos.)	Essential Qualification, Experience	Remuneration	Age limit
		Hindi and Local Language.		
5.	*Project Engineer (7 Nos)	<ul style="list-style-type: none"> • Full time Engineering Degree in Civil Engineering Discipline from recognized University/Institution. • Should have minimum 5 (five) years of experience in Public/Private sector organization out of which minimum 2 years experience in handling multi storey Building construction site is highly desirable. • Should have professional work experience at the national / state levels or in any other externally aided project to review the design and drawings for the construction / renovation works, quality control, verification of material test certificates, IS codal compliances related to civil works planned in the project. • Proficiency in MS office and Autocad functionalities, operation, record keeping etc. • Excellent communication and interpersonal skills and good knowledge of written and spoken Assamese, English & Hindi. 	Rs.35,000/- - 50,000/- per month.	Upto 40 years

D. Salary and Service terms:

- The remuneration noted against each position is the consolidated pay payable per month. However, in case the selected candidate's current remuneration is more than the initial range of the position applied for, the candidate will be provided 30% enhancement to the current remuneration. And in case, the selected candidate's current remuneration with 30% enhancement exceeds the maximum range of the position, the highest pay range of the position will be offered.

- ii. The assignment shall be on purely contractual basis. The tenure of the contract is initially for eleven (11) months which is extendable based upon his/her satisfactory performance.
- iii. The provisions of leave shall be as per the approved leave policy of AHIDMS.

The candidates shall have to bring all the original certificates/testimonials along with a set of self-attested copies of the same, for the interview/test along with the **filled in application form and the tabulated sheet for the individual positions** provided in the website **www.ahidms.assam.gov.in**. The Originals of certificates/documents will be returned after corroboration with the self-attested copies of the same. If at any stage, the information furnished in the application or supporting documents is found to be forged/ misrepresented/ incomplete/ false, the candidature shall be liable for cancellation and penal action as per law.

The PD, AHIDM Society reserves the right to cancel the recruitment process or modify the required qualification/ experience/ number of the positions at any stage.

Sd/-
Project Director
AHIDMS