Advertisement No FDC/26/01   Dated: 01.01.2026

<u>**Notice for Contractual Manpower Recruitment**</u>

Malaviya Mission Teacher Training Centre, Maharshi Dayanand University, Rohtak, invites applications for the Project Staff purely on a Contract basis asper point 5 (b) of MMTTP guidelines by Ministry of Education.

The details of the staff members to be hired are as follows:

Sr. No.	Name of the Post	Number of Vacancies	Consolidated Remuneration per Month (In INR)
1	Project Assistant	1-UR	35,000/-
2	Computer Assistant	1-UR	30,000/-
3	Support Staff	1-UR	22,000/-

- **Last Date** of the Receipt of Application: **January 22, 2026**

- Date of Conduct of **Walk-in-Interview**: **January 29, 2026 at 11.00 am.**

- **Duration of the appointment:** The appointment will be initially for one year or the continuation of the MMTTC project whichever is less, subject to extension or renewal based on the performance assessment of the respective staff member/s, and recommendation and approval of the competent authority.

- **Nature of the appointment:** The appointment will be **on a contract basis only, and it is purely temporary in nature**.

  Note:

1. Selected candidates will be intimated by e-mail or Phone.
2. The candidate should mention "Post Applied for" on the Covering envelope as well.
3. The candidate should appear physically during the interview along with all original certificates.
4. No TA/DA will be paid for attending the Walk-in-interview.
5. The venue of the interview will be,

<div align="center">
Committee Room,
Adjacent to Registrar Office,
Administrative Block,
M. D. University, Rohtak
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Eligibility Criteria & Other Details

(A)

Name of the Post	Project Assistant
No. of Posts	**1 (One)**
Essential Qualification	● Master's Degree in any discipline from any recognised Institute/ University with a Minium aggregate of 60 % marks. ● Proficiency in Computer Operation (MS Office), Noting, and Drafting. ● Language proficiency in Hindi and English & good Communication skills.
Upper Age Limit as on	● 35 Years (Relaxation in upper age limit to the SC/ST/OBC/PwD/Ex-Service man, etc. candidates will be given as per Govt. of India rules)
Consolidated Remuneration per Month (In INR)	● 35,000/-
Desirable Qualification	● Past Experience in similar/relevant work area/s.

(B)

Name of the Post	Computer Assistant
No. of Posts	**1 (One)**
Essential Qualification	● Bachelor's Degree in Engineering/Technology in Computer Science & Applications/Information Technology from any recognised Institute/ University.
Upper Age Limit as on	● 35 Years (Relaxation in the upper age limit to the SC/ST/OBC/PwD/Ex-Serviceman etc. candidates will be given as per the Govt. of India rules.
Consolidated Remuneration per Month (In INR)	● 30,000/-
Desirable Qualification	● Proficiency in computer operation (MS Office), Noting, and Drafting. ● Knowledge of computer software related to graphics Designing (Photoshop and CorelDRAW, etc.).
	● Past Experience in similar/relevant work area/s.

(C)

Name of the Post	Support Staff
No. of Posts	1 (One)
Essential Qualification	12th Pass from a recognised Board. - Basic knowledge of computer. - Basic office working skills.
Upper Age Limit as on 27.07.2024	30Years (Relaxation in the upper age limit to the SC/ST/OBC/PwD/Ex-Serviceman etc. candidates will be given as per the Govt. of India rules.
Consolidated Remuneration per Month (In INR)	Rs. 22,000/-
Desirable Qualification	Past Experience in similar/relevant work area/s.

GENERAL INSTRUCTIONS:

1. Hiring for these posts will be on a contractual basis only, and the appointment will be purely temporary in nature. The selected candidates shall have no right to claim regularization in the University at any time.
2. The prescribed essential qualifications are the minimum, and the mere possession of the same does not entitle candidates to be called for the interview. Relaxation in eligibility conditions or age will be as per Government of India rules.
3. Wherever the number of applications received in response to an advertisement is considerably more, and in case it does not seem feasible or convenient to interview all the candidates, the University, at its discretion, may restrict the number of candidates to a reasonable limit based on merit in terms of the qualifications, and experience higher than the minimum prescribed for the post OR any criteria decided by the university.
4. The process of selection may include a Skill Test/Presentation/ Interview, or a combination of all.
5. The University shall process the applications entirely based on the information/documents submitted by the candidates. In case the information/documents are found to be false or incorrect, the responsibility and liability shall lie solely with the candidate, and the candidature of such a candidate will be rejected even after the selection.
6. Before applying for a position, applicants are advised to go through the advertisement carefully and check their eligibility. No enquiry in this regard will be entertained.
7. All correspondence from the University, including an interview letter (if any), shall be sent only to the email address provided by the applicant in the online application form.
8. Any addendum/corrigendum (if any) to this advertisement will be uploaded at the Maharshi Dayanand University Rohtak website only.
9. The applicants are advised to check the university website regularly for updates.

10. Canvassing in any form will be treated as a disqualification.
11. Incomplete applications in any respect shall be summarily rejected.
12. The University reserves the right to revise/reschedule/cancel/suspend/withdraw the recruitment process in part or in full without assigning any reason. The decision of the University shall be final, and no appeal in this regard shall be entertained.
13. In case of any inadvertent mistake in the process of selection, which may be detected at any stage, even after issuing an appointment letter, the University reserves the right to modify/ withdraw/ cancel any communication to the applicant or hiring made in this regard.
14. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the University shall be final.
15. If the service of any candidate is not found satisfactory, his/her services may be terminated without assigning any reason to him/her.
16. All candidates must possess a valid ID to be allowed to appear in the Walk-in-Interview.
17. The university will not provide any Travelling Allowance or Accommodation to the candidate for attending the interview.
18. The university will not provide any accommodation to the hired candidates. Candidates will have to arrange the accommodation at their own expense, and the university will not reimburse/ pay any HRA.
19. In case of disputes/suits or legal proceedings against the University, the Jurisdiction shall be confined to the Court of Rohtak or the Punjab and Haryana High Court, Chandigarh only.
20. The salary of the appointed staff will be subject to the availability of a financial grant sanctioned from UGC under the MMTTC project. The university will bear no financial burden in case of any delay or non-sanction of the grant. In case, there is a revision in the salary by the UGC, the same will be applicable to the appointed staff.
21. The appointment shall be purely temporary and will be co-terminus with UGC-MMTTC project.

The interested candidates should apply in the attached proforma along with supporting documents as attested photocopies in hard copy on or before the last date to the following address:

The Registrar
Maharshi Dayanand University,
Rohtak-124001, Haryana

REGISTRAR